

How to Apply - Grantee Application

Hughes & Jones Music Fund

2026 Grant Cycle

In 2006, Charles L. Hughes and Alvin C. Jones jointly established the Hughes & Jones Music Fund with the singular objective of financing musical instruments for Nevada's public schools. Their aim was to provide musical instruments to students who might face challenges in affording them, thereby allowing local schools to retain ownership for student use over the years.

Who Should Apply

This grant is open to **Nevada public middle and high schools** in Clark or Washoe counties, seeking funding to purchase **musical instruments** for student use.

Deadline:

Proposal Deadline is **April 10, 2026 by 5:00PM**.

Troubleshooting:

For any issues with accessing the application through the portal, please direct your inquiry to info@nevadacf.org.

If you need immediate help with troubleshooting, **please call 702-892-2326**.

Step 1: Access the Grant Portal

1. Go to the grant application portal.

[Foundation Cloud Community Portal](#)

2. Log in using your existing account credentials.
 - If you do not have an account, follow the prompts to create one.

3. You will be asked to **verify your account** by setting up **Multi-Factor Authentication (MFA)**.
 - Choose the following:
 1. **SMS text messages** - this will allow the system to send a verification directly to your cellular device via text (**PLEASE DO NOT CHOOSE EITHER OF THE OTHER TWO OPTIONS**).

Verify an Account

Set up Multi-Factor Authentication

To keep your account secure, we recommend verifying your identity using another device. Please choose how you would like to receive verification codes.

- Mobile authenticator app (most secure)
- SMS text messages
- Voice calls

CONTINUE

2. Click **Continue** to complete verification.

Tip: Be sure to use contact information you can easily access, as verification codes are required to log in.

Step 2: Locate the Grant Opportunity

1. After logging in, you will be taken to the **Grants** page.
2. Look for **“Hughes & Jones Music Fund 2026 Grant Cycle.”**

Grants

This page lists all the individual grants we have available. If the grant is currently accepting applications online you will be able to click on the grant name to open an application.

Search Grants 

Hughes & Jones Music Fund 2026 Grant Cycle

Through 4/10/26 5:00 PM (CST)

The purpose of the Hughes & Jones Music Fund is exclusively to purchase musical instruments for use in Nevada public schools. All instruments will remain the property of the school and available for the continuous loan and use by participating students.

3. You may use the search bar to locate the grant more quickly.

4. Click on the grant name to open the application.

Step 3: Review Grant Guidelines

Once inside the application, you will see several tabs at the top of the page:

- **Grant Guidelines 2026**
- **Cover Sheet 2026**
- **Proposal Questions 2026**

Before beginning your application:

Grant Application

Hughes & Jones Music Fund 2026 Grant Cycle

* Indicates a required field

Save Submit Print Exit

Grant Guidelines 2026 Cover Sheet 2026 Proposal Questions 2026

Charles L. Hughes and Alvin C. Jones Music Fund for Nevada Public Schools

Funding Priority

The purpose of the *Hughes & Jones Music Fund* is **exclusively to purchase musical instruments for use in Nevada public schools**. All instruments will remain the property of the school and available for the continuous loan and use by participating students. Rural county school districts are the RFP focus in odd years. Clark County School District and Washoe County School District are the focus in even years.

Grant Amounts

The *Hughes & Jones Music Fund* will accept proposals in 2026 from Clark County School District and Washoe County School District Middle and High Schools. Only one (1) proposal may be submitted per music program. A school may submit more than one proposal, if both submissions are scored to be awarded, the total awarded for the school would not exceed \$7,000 and would therefore be divided between the music programs. In 2024, 21 worthy school programs were awarded.

Application Deadline is 4/24/2026 by 5:00PM.

NEXT

SAVE

SUBMIT

Click **Grant Guidelines 2026**.

1. Review the funding purpose, eligibility requirements, and award details.
 - Funds are exclusively for the purchase of musical instruments.
 - Instruments will remain the property of the school.
2. Take note of the **application deadline**.

Step 4: Complete the Cover Sheet

1. Click the **Cover Sheet 2026** tab.
2. Complete all required fields (marked with an asterisk *):
 - School Name *** - School's official name
 - Program *** - Name of program
 - County *** - Clark OR Washoe
 - Middle School or High School *** - Type in either "middle school" or "high school" as it applies.
 - Street Address *** - School street address
 - City *** - City of school
 - Zip Code*** - School zip code
 - Phone Number*** - School phone number
 - Fax Number*** - School fax number
 - Person Completing Request (enter the following information: Name, Title, Email, Phone --Number & Ext.)*** - Contact information for the person completing the request
 - Amount Requested (\$7,000 Maximum) *** - Amount requested
 - By entering your information below, you certify that the information contained in this application is true and correct to the best of his/her knowledge*** - TYPE IS YOUR NAME AS SIGNATURE that you have reviewed the certification statement and confirm that the information is accurate.

Tip: You may click **Save** at any time and return later to complete the application.

Step 5: Answer Proposal Questions

1. Click the **Proposal Questions 2026** tab.
2. Respond to all required questions, including:

1. Description of your school and community
 2. Current challenges
 3. Program description
 4. Target student population
 5. Instruments requested and needed
 6. Number of students impacted
 7. Budget and budget justification (include purchase source and location)
3. Be clear and concise. All responses should directly relate to your music program and instrument needs.
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Step 6: Review and Submit

1. Review all sections for completeness and accuracy.
2. Use the **Print** option if you would like a copy for your records.
3. When ready, click **Submit**.
4. You will receive confirmation once your application has been successfully submitted.

Important: Applications must be submitted by the stated deadline. Late or incomplete applications will not be considered.